

16-19 Bursary Fund 2022-2023

The 16-19 Bursary Award is available to students who qualify for additional financial support during the period of their Sixth Form studies. To be eligible to receive a bursary the young person must be aged under 19 on the 31st August in the academic year in which they start their programme of study and meet the residency criteria for post-16 provision. If a young person turns 19 during their programme of study, they can continue to be supported to the end of the academic year in which they turn 19, or to end of the programme of study, whichever is sooner.

There are two different bursaries: The **Vulnerable Student Bursary** and the **Discretionary Bursary**.

1. **Vulnerable Student Bursary:** A bursary of up to £1,200 may be available to students who meet **both the age and residency criteria above and at least one of the other conditions listed below**. Please note that Students aged 19 or over are not eligible for bursaries for vulnerable groups.

To qualify for the Vulnerable Student Bursary the student must:

- Be in or have recently left local authority care.
- Be in receipt of Income support or Universal Credit because you are financially supporting yourself; or financially supporting yourself and someone who is dependent on you and living with you such as a child or partner.
- Receiving Disability Living Allowance or Personal Independence Payments in your own right as well as Employment and Support Allowance or Universal Credit in your own right.

2. **Discretionary Bursary:** This Bursary is at the schools' discretion and is given to students who face financial barriers to participation in education. It is a limited fund, and it is the responsibility of the school to administer it. All students are invited to apply three times at the start of each school term, this is to allow for any unexpected change in personal/financial circumstances which may occur during the course of the school year. The discretionary bursary is intended to cover costs relating specifically to the academic progress of the student, for example costs of transport, materials, books, and/or equipment. It is allocated on an individual basis and could vary according to individual circumstances and the number of hours of a student's study programme. Final allocations are determined by the number of applicants each term and the awards are paid at the start of each term. Please be aware that the payment of bursaries is subject to the student meeting our expectations with regards to punctuality, attendance, and attitude to learning. The bursary may be withdrawn if expectations in these areas are not met.



3. Students aged 19 or over are only eligible to receive a discretionary bursary if they are continuing on a study programme, they began aged 16 to 18 or have an Education, Health and Care Plan (EHCP). Students can also apply for Free School Meals under this type of bursary when their existing allowance expires or if it is a new application due to changes in circumstances.

Students who may qualify for a discretionary bursary will meet **both the age and residency criteria above** and one of the conditions below.

- Be in receipt of Free School Meals.
- Live in a household where the household income is below £25,000 per annum.
- Experience a personal/family emergency e.g. serious health issues within the family; family break-up; temporary loss of accommodation etc.

If you believe that you are entitled to one of the **Vulnerable Student Bursaries** or if you would like to be considered for a **Discretionary Bursary**, and/or to apply for **Free School Meals**; please complete the relevant application form together with documentary evidence in support of your application (photocopies of original paperwork are acceptable). It is possible to apply for the Discretionary Bursary if your application for the Vulnerable Student Bursary is unsuccessful. It may also be possible to apply for and receive both bursaries dependant on your individual circumstances. It is essential that evidence is provided to support an application for either of the bursaries. As the Discretionary Bursary is based on annual household incomes, please provide a copy of either the household Tax Credits form or P60. The highest level of confidentiality will be maintained at all times.

If you would like to apply for one of these bursaries or for Free School Meals, please ensure that you return your completed application form(s) to Ms McCabe. Please note that we are unable to accept any late applications because the monies will have been allocated. Payment for this term will be paid directly into the student's personal bank account via a BACS transfer.

Finally, if you would like any further guidance on the applying for one of the bursaries, please visit

<https://www.gov.uk/government/publications/16-to-19-bursary-fund-guide-2022-to-2023-academic-year/16-to-19-bursary-fund-guide-2022-to-2023-academic-year>

Yours faithfully

Ms K McCabe

A stylized, light gray background graphic on the left side of the page. It features a bird-like shape at the top with a curved beak and a large, pointed leaf or wing shape below it, both rendered with simple outlines and soft shading.

Assistant Headteacher