



## SCHOOL ADMISSION APPEAL TIMETABLE 2024/2025

<b>Appeals for normal round of admissions Secondary</b>	
<b>Date of allocation of places</b>	1 <sup>st</sup> March 2024
<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	27 <sup>th</sup> March 2024
<b>Appeals will be heard by</b>	19 <sup>th</sup> June 2024
<b>Notice of appeal hearing</b>	At least 10 school days notice of the appeal hearing
<b>Deadline for academy trust to submit evidence for the appeal</b>	10 school days before the appeal hearing
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Allocation Day for Late Applications</b>	8 <sup>th</sup> May 2024
<b>Deadline for lodging appeals for late applications.</b> (Appeals will be heard within 40 school days of deadline to lodge appeal)	5 <sup>th</sup> June 2024
<b>Appeals for later applications will be heard</b>	At the same time as previously scheduled appeals or within 40 school days of appeal being lodged (school days do not include weekends; INSET days; holidays)
<b>Decision letters sent to appellant</b>	Normally within five school days

<b>Appeals for Sixth Form – appeals may be made by the student and/or the parent/carer</b>	
<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	<b>20</b> school days from the date of notification that the application was unsuccessful.
<b>Where the offer of a place would have been conditional upon exam results - Appeals will be heard</b>	Within 30 school days of confirmation of those results
<b>Where the offer of a place would not have been conditional upon exam results - Appeals will be heard</b>	Within 40 school days of deadline for appeals.
<b>Notice of appeal hearing</b>	10 school days notice of the appeal hearing
<b>Deadline for academy trust to submit evidence for the appeal</b>	10 school days before the appeal hearing
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Appeals for later applications will be heard by</b>	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged (school days do not include weekends; INSET days; holidays)
<b>Decision letters sent to appellant</b>	Normally within five school days

<b>Appeals for in-year admissions</b>	
<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	20 school days from the date of notification that the application was unsuccessful
<b>Appeals will be heard</b>	Within 30 school days of the appeal being lodged
<b>Notice of appeal hearing</b>	At least 10 school days notice
<b>Deadline for academy trust to submit evidence for the appeal</b>	10 school days before the appeal hearing
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Appeals for later applications will be heard</b>	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged (school days do not include weekends; INSET days; holidays)
<b>Decision letters sent to appellant</b>	Normally within five school days